



*Healing Hands Close To Home*

**LAST FRONTIER HEALTHCARE DISTRICT**  
*A Public Entity*

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**SPECIAL MEETING MINUTES**  
**LAST FRONTIER HEALTHCARE DISTRICT**  
**dba MODOC MEDICAL CENTER &**  
**dba LAST FRONTIER PHARMACY**

**BOARD OF DIRECTORS**

Wednesday, November 14, 2018 at 2:00 pm  
HR Conference Room; Modoc Medical Center; Alturas, California

Directors present: **Michael Anderson, Jim Cavasso, Carol Madison, and Guy Martin Young**  
Directors absent: **Dick Steyer**  
Staff in attendance: **Kevin Kramer, CEO and Dee White, District Clerk**  
Staff absent: **None**

**CALL TO ORDER**

**Carol Madison**, Chair, called the Special Meeting of the Last Frontier Healthcare District Board of Directors (BOD) to order at 2:00 pm. The meeting location was the Human Resources Conference Room at Modoc Medical Center in Alturas, California.

**1. AGENDA APPROVAL– Additions/Deletions to the Agenda**

**Marty Young** moved to approve the Agenda as presented, **Michael Anderson** seconded and the motion carried with all present voting “aye.”

**2. PUBLIC COMMENT**

There was no public comment.

**REGULAR SESSION**

**3. CONSIDERATION/ACTION**

**A.) K. Kramer – Bad Debt ATB Write-Off**

**Kevin** presented his request for writing off all the accounts that have been on our books as bad debt and completely worked through our statement process, collections effort and credit bureau reporting. The list did not include any single guarantor that owes the District more than \$10,000.

**Marty Young** moved to approve **Kevin Kramer, CEO’s** request to write off ATB bad debt as presented, **Jim Cavasso** seconded and the motion carried with all present voting “aye.”

**B.) K. Kramer – Night Shift Emergency Room**

**Kevin** indicated that a night shift nurse had brought forward some safety concerns with the way we are staffed at night. After reviewing that concern the senior leadership team and supervisors of the nursing staff felt it necessary to change the way we are staffed at night. A proposal to change the mid-shift hours and employ an EMT from midnight to 8:00am was presented to the Board for consideration.

**Marty Young** moved to approve **Kevin Kramer, CEO's** proposal for night shift Emergency Room staffing as presented, **Michael Anderson** seconded and the motion carried with all present voting "aye."

**4. MOTION TO ADJOURN**

**Michael Anderson** moved to adjourn the meeting at 2:07 pm, **Jim Cavasso** seconded and the motion carried with all present voting "aye."

The next regular meeting of the Last Frontier Healthcare District Board of Directors will be held on Thursday, November 29, 2018 at 1:00 pm, in the City Council Chambers at Alturas City Hall in Alturas, California.

Respectfully submitted:

  
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Dee White, Last Frontier Healthcare District Clerk



  
\_\_\_\_\_  
Date